



**ADDENDUM #1**

**February 3 Day, 2023**

**TO: ALL POTENTIAL SUBMITTERS**

**FROM: RON VENTURELLA, BUNCOMBE COUNTY PROCUREMENT MANAGER**

**SUBJECT: ADDENDUM #1 FOR BILL PRINTING, INSERTION, MAILING & E-STATEMENT SERVICES FOR BUNCOMBE COUNTY TAX COLLECTIONS**

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

**Addendum # 1**

The following questions were asked by potential bidders (listed in no particular order):

1. Who is the current vendor providing the services outlined in the RFP?  
**SouthData/OSG**
2. What is the current pricing that the County is receiving for the services outlined in the RFP?  
**Attached is per item pricing for the most recent common print orders.**
3. Did the County exercise all renewal options on the prior contract?  
**The current contract is a three-year contract with no option to renew.**
4. Can the County provide samples of all components (envelopes and forms) currently being used for the Tax Bills and Collection Notices?

**Samples attached:**

- **Annual property tax notice – front and back**
- **Inserts included in the most recent property tax notices**
  - **Ex-comp Insert (1/3 page front and back, color print)**
  - **Trifold 7-19-22**
  - **Pay Plan Insert (1/3 page front and back, color print)**
- **Annual property tax notice outer envelope**
- **2<sup>nd</sup> notice example**
- **Debt Set off notice**
- **New Owner Letter Notice**

- Gap Notice
- Collection notices outer envelope

**\*All notices include a standard #9 remit envelope**

**\*Note these examples are not all notices but are the most common formats**

**END OF ADDENDUM #1**

**RFP BILL PRINTING, INSERTION, MAILING & E-STATEMENT SERVICES FOR BUNCOMBE COUNTY TAX  
COLLECTIONS**

**PER ITEM PRICING****Printing pricing on most recent orders**

Annual Property Tax Notice	0.1384 ea
Gap Tax Notice	0.1378 ea
1/3 Page Insert	0.0374 ea
Trifold Insert	0.0873 ea
New Owner Letter	0.1254 ea
Collection notices	0.1404 ea



# Buncombe County Tax Department 2022 Property Tax Notice

BILL NUMBER		PARCEL NUMBER	TAX YEAR	BILL DATE	ACRES
LOCATION		DESCRIPTION			
REAL VALUE	PERSONAL VALUE	EXCLUSION/EXEMPTION	DEFERMENT	TAXABLE VALUE	
IMPORTANT INFORMATION		TAX DISTRICTS		TAX RATE	AMOUNT
<p>If your taxes are escrowed as part of your mortgage, your tax bill information will be made available to your mortgage provider. This copy is for your records.</p>					
CONTACT INFORMATION		ONLINE PAYMENT OPTIONS			
<p>Office Hours: 8 a.m.-5 p.m., Monday-Friday Collections: (828) 250-4910 Personal Property: (828) 250-4920 Business Personal Property: (828) 250-4930 Real Estate: (828) 250-4940 Land Records: (828) 250-4970 Exemptions &amp; Exclusions: (828) 250-4915</p>		<p>Paying your tax bill with credit or debit just got easier. Visit <a href="https://buncombecounty.org/paytaxes">buncombecounty.org/paytaxes</a> to begin. <b>Pay by phone:</b> Call 1-877-690-3729, enter jurisdiction code 4301. Have your bill number and card information handy. (A convenience fee will be charged for credit/debit transactions.)</p>		<b>2022 ORIGINAL DUE</b>	
				<b>2022 AMOUNT DUE</b>	

Return this portion with your payment. Please write the bill number on your check or correspondence.

YEAR	
PARCEL NUMBER	
BILL NUMBER	

**JAN 5, 2023**  
**LAST DAY TO PAY BEFORE**  
**INTEREST BEGINS**

MAKE CHECK PAYABLE AND REMIT TO:

☐ Check for Address Changes on Back



# FY23 Budget Breakdown

Local, state, and federal revenues fund valuable resources and services in Buncombe County. The property tax rate is 48.8 cents. The budget includes increased investments in Education and the county's strategic plan priorities. The dollar bill graphic shows a breakdown of how one dollar is spent. The list on the right features the departments, services, and programs included in the budget categories.

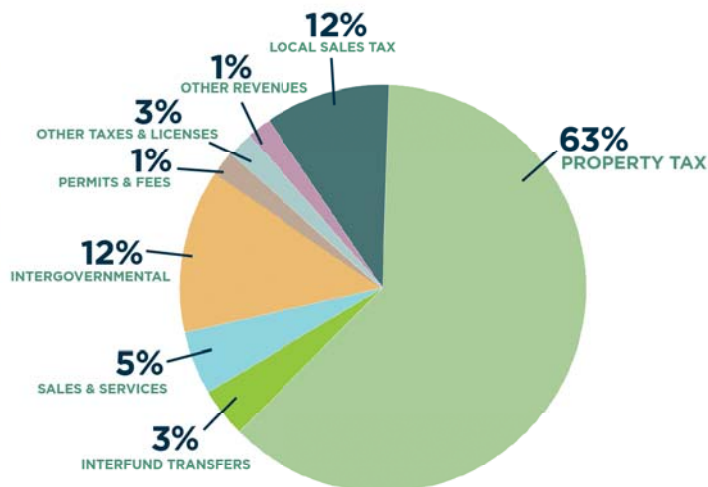


- Education**
  - A-B Tech
  - Asheville City Schools
  - Buncombe County Schools
  - Early Childhood Education
- Human Services**
  - Animal Services
  - Public Health
  - Social Services
  - Veteran Services
- Public Safety**
  - ES & 911
  - Justice Services
  - Sheriff & Detention Center
- Government Operations**
  - Budget/Finance
  - County Administration
  - Elections
  - Register of Deeds
  - Information Technology
- Debt Services**
  - Facility Renovation
  - Fleet Replacement
  - Other Capital Projects
- Cultural Resources**
  - County Parks & Programs
  - Library System
- Economic Development**
  - Ag & Land Resources
  - Permits & Inspections
  - Planning
- Transfers to Other Funds**
  - Affordable Housing Support
  - Economic Dev. Incentives
  - Transportation Fund

## Revenue Sources

Buncombe County receives revenue from many sources. Property taxes generate 63% of all revenue received.

\*Property tax revenue only includes the Buncombe County Tax District.



Learn more about the Buncombe County budget at: [buncombecounty.org/transparency](https://buncombecounty.org/transparency)

(NOTE: Do not complete if you changed your address with the Post Office.)

ADDRESS CHANGE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

## ADDITIONAL PAYMENT OPTIONS

**By mail:** Detach and enclose the payment coupon in the envelope provided. Be sure to include the bill number on your check and any additional correspondence.

**In person:** Buncombe County Tax Collections  
94 Coxe Avenue, Asheville, NC

**Drop-box:** 35 Woodfin Street, Asheville, on the driver's side as you exit the driveway. Walk-up drop-box at the entrance of our office at 94 Coxe Avenue, Asheville. Both drop-boxes are available after hours.

**Payment services through your bank:** Be sure to reference your current bill number for accurate credit.

**Payment plans:** Call and talk with one of our representatives to set up monthly payment drafts from your banking account.

**If you are currently in bankruptcy, please contact our office, (828) 250-4910.**



# DO YOU QUALIFY FOR NC PROPERTY TAX RELIEF?

*If you are a NC resident and also one of the following:*

- \*At least 65 years of age; or
- \*Totally and permanently disabled; or
- Disabled Veteran

*\*Must meet income eligibility requirements*



The application process is open January 1 - June 1

Call **(828) 250-4915** to inquire about qualification, or to request an application

Learn more at **[buncombecounty.org/taxrelief](https://buncombecounty.org/taxrelief)**

Hay asistencia con el idioma disponible en 250-4915 | Языковая поддержка доступна по телефону 250-4915

12107290\_9158DINS



## FIRST

you told us your vision  
for Buncombe's future...

## NOW

tell us how to get there!

**Take the Poll!**

SCAN  
TO TAKE  
THE POLL



ESCANÉAME

## PRIMERO,

nos contó su visión del  
futuro de Buncombe...

## AHORA

cuéntanos cómo hacerla  
realidad.

**¡Haz la encuesta!**

**[engage.buncombecounty.org/Y4853](https://engage.buncombecounty.org/Y4853) • 828.250.4830**

The County is working with  
residents to decide what Buncombe  
should be like over the next 20  
years. Help guide government  
policies and actions!

El Condado está trabajando con los  
habitantes para decidir cómo debería  
verse Buncombe durante los próximos  
20 años. ¡Ayude a guiar las políticas y  
medidas gubernamentales!



## О НАШЕЙ ПРОГРАММЕ

Уполномоченные округа Банкомб недавно одобрили новую инициативу, направленную на помощь квалифицированным домовладельцам. Вы можете претендовать на получение до \$300 по Программе грантов для домовладельцев.

Жители городов Эшвилл и Вудфин могут претендовать на дополнительные суммы по гранту в рамках этой программы, подав одну заявку.

Если они имеют на это право, получатели грантов могут выбрать, чтобы средства гранта применялись к их счету по налогу на имущество и/или выплачивались и применялись к другим обязательствам, связанным с жильем, таким как расходы на жилье, налоги, ипотека или страховка. Выплаты производятся напрямую источнику утвержденного счета. Выплаты не будут производиться напрямую физическим лицам.

## ЧТОБЫ ИМЕТЬ НА ЭТО ПРАВО

- Вы должны владеть и проживать в своем доме 5 или более лет;
- Ваш дом должен быть Вашим основным и единственным местом жительства;
- Доход Вашей семьи должен составлять 80% от медианного дохода по региону (AMI) или ниже;
- Ваша семья не получает помощь в виде отсрочки уплаты налогов, например льготы для пожилых людей/инвалидов или ветеранов;
- У Вас не должно быть более 60.000 долларов ликвидных ресурсов (например, Ваши наличные деньги, текущие и сберегательные счета вместе взятые, акции, облигации или другие инвестиции, доступные Вам в течение 7 дней).

## ПЕРЕД ПОДАЧЕЙ ЗАЯВКИ

Подготовьте следующую информацию:

- Сумму Вашего дохода за 2021 год или за два предыдущих месяца;
- Сумму Ваших ликвидных ресурсов, т. е. наличных денег, банковских счетов, других резервов, доступных Вам в течение 7 дней;
- Доказательство того, что Вы прожили в своем доме в течение 5 или более лет.

## ДЛЯ ПОДАЧИ ЗАЯВКИ

Посетите сайт [buncombecounty.org/homeownergrant](http://buncombecounty.org/homeownergrant), чтобы начать процесс подачи заявки.

Для получения помощи позвоните в Службу здравоохранения и социального обеспечения округа Банкомб по телефону: **(828) 250-5500**. Крайний срок подачи заявок – 30 сентября 2022 года.

# APPLY TODAY

Deadline to apply is Sept. 30, 2022



**(828) 250-5500**



[buncombecounty.org/homeownergrant](http://buncombecounty.org/homeownergrant)



## Buncombe County HOMEOWNER GRANT PROGRAM

Buncombe County Commissioners approved a new initiative aimed at helping qualified homeowners. You may qualify for up to \$300 from the Homeowner Grant Program.

City of Asheville and Woodfin residents may qualify for additional grant dollars through this program with a single application.

[buncombecounty.org/homeownergrant](http://buncombecounty.org/homeownergrant)



## ABOUT OUR PROGRAM

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The Homeowner Grant Program is in its second year and some changes have been made to the inquiry process. This initiative provides housing-related economic support for qualified homeowners. You may qualify for up to \$300 in unincorporated Buncombe County, and up to \$500 in City of Asheville and Woodfin. Please note: applicants who received grants last year will need to re-apply.

If eligible, grantees may choose to have grant funds applied to their property tax bill and/or paid and applied to other housing-related obligations such as housing costs, taxes, mortgage, or insurance. Payments are made directly to the source of the approved bill. Payments will not be made directly to individuals.

## TO BE ELIGIBLE

.....

- You must have owned and lived in your home for 5 years or more
- Your home must be your primary and only residence
- Your household income is at or below 80% of area median income (AMI)
- Your household cannot already be receiving tax deferment assistance like elderly/disabled, or Veterans exemptions.
- You must not have more than \$60,000 in liquid resources (for example: your cash on hand, checking & savings accounts combined, other investments available to you within 7 days)

### FY 2022 80% OF AREA MEDIAN INCOME SURVEY

# in Household	Yearly Income Limit
1	\$45,000
2	\$51,400
3	\$57,800
4	\$64,250
5	\$69,400

## BEFORE YOU APPLY

have this information ready:

.....

- The amount of your income for 2021, or the previous two months
- The amount of your liquid resources, i.e., cash, bank accounts, other reserve available to you within 7 days
- Show you have lived in your home for 5 years or greater



## TO APPLY

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Visit [buncombecounty.org/homeownergrant](https://buncombecounty.org/homeownergrant) to start the application process.

For assistance, call Buncombe County Health & Human Services at **(828) 250-5500**. Deadline to apply is Sept. 30, 2022.

## ACERCA DE NUESTRO PROGRAMA

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Los comisionados del condado de Buncombe aprobaron una nueva iniciativa para ayudar a los propietarios que califiquen. Usted podría calificar para recibir un máximo de \$300 del Programa de Subvenciones para Propietarios de Viviendas.

Los residentes de la ciudad de Asheville y Woodfin podrían calificar para subvenciones adicionales a través de este programa con una sola solicitud.

Si son elegibles, los beneficiarios pueden solicitar que los fondos de la subvención se apliquen a la factura de impuestos a la propiedad y/o se paguen y apliquen a otras obligaciones relacionadas con la vivienda, como los costos de vivienda, los impuestos, la hipoteca o el seguro. Los pagos se harán directamente a la fuente de la factura aprobada. Los pagos no se harán directamente a los individuos.

## PARA SER ELEGIBLE

.....

- debe haber sido el dueño y residente de la vivienda por 5 años o más;
- su hogar debe ser su única y principal residencia;
- su ingreso familiar debe ser igual o inferior al 80 % de la mediana de ingresos para el área (AMI, en inglés);
- su hogar no puede recibir en la actualidad asistencia de prórroga de impuestos como exenciones para ancianos/discapacitados, o veteranos; y
- no debe tener más de \$60,000 en activos líquidos (por ejemplo, efectivo en mano, cuentas corrientes y de ahorro combinadas, acciones, bonos u otras inversiones disponibles en 7 días).

## ANTES DE SOLICITARLO

Tenga lista esta información:

.....

- El monto de sus ingresos para 2021, o los dos meses anteriores
- El monto de sus activos líquidos, es decir, dinero en efectivo, cuentas bancarias, otra reserva disponible para usted en 7 día
- Prueba de que ha vivido en la residencia durante 5 años o más

## PARA SOLICITARLO

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Visite [buncombecounty.org/homeownergrant](https://buncombecounty.org/homeownergrant) para iniciar el proceso de solicitud.

Para obtener ayuda, llame al Departamento de Salud y Servicios Humanos del condado de Buncombe al **(828) 250-5500**. La fecha límite para presentar la solicitud es el 30 de septiembre de 2022.



## PROPERTY TAX PAYMENT PLANS



**If you can't pay your property tax bill in full before Jan. 5, 2023, we are here to help.**



### **DID YOU KNOW?**

You can break your bill up and make multiple payments, so you don't have to pay all at once.



### **NEED MORE TIME?**

We can set up a direct payment to be drafted from your bank account once a month.



### **READY TO MAKE A PLAN?**

Call (828) 250-4910 or email [taxcollection@buncombecounty.org](mailto:taxcollection@buncombecounty.org). Please provide your bill number, property address, and contact information.

**[buncombecounty.org/tax](https://buncombecounty.org/tax)**



## Condado de Buncombe

### Planes de pago de impuestos a la propiedad

Si usted no puede pagar su factura en su totalidad antes del 5 de enero de 2023, Buncombe County Tax Collections puede ayudar con esa situación. Nos enorgullece ofrecer diversos planes de pago. Puede obtener asistencia lingüística sobre los planes de pago llamando al **(828) 250-4910**.

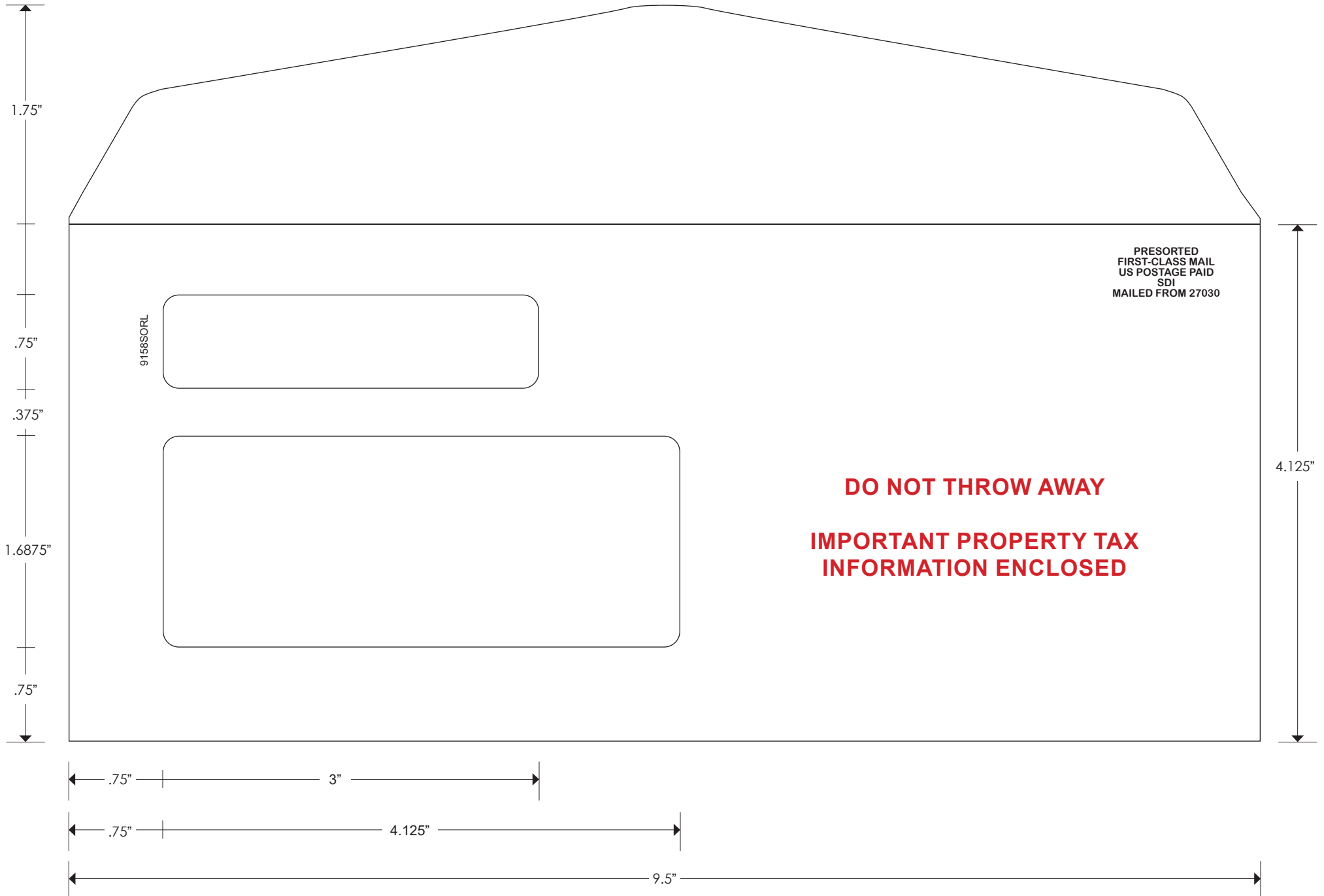


## Округ Банкомб

### Планы уплаты налога на имущество

Если вы не можете полностью оплатить свой счет до 5 января 2023 года, налоговые службы округа Банкомб помогут вам. Мы с гордостью предлагаем вам различные планы уплаты. Языковая поддержка по вопросам планов уплаты доступна по номеру телефона: (828) 250-4910.

**9158SORL Custom Envelope Buncombe Co.  
Envelope With North Carolina Indicia**



12937583-1-1-1\*



# County of Buncombe

**Tax Department**  
**94 Coxe Avenue**  
**Asheville, NC 28801**  
**Telephone (828) 250-4910**

**Jennifer Pike**  
**Tax Collector**

9158PSTN 12/20/22 K per 3"

1/18/2023

12937583-1-1 1 1 1 1 AV 0.455 1



A B WEXLER REVOCABLE TRUST  
22 PINEHURST CIR  
ARDEN NC 28704-3030

Dear Taxpayer:

Your Buncombe County 2022 taxes are now past due on the property described below:

**Bill Number:** 0000**742127**-2022-2022-000000  
**Parcel Identification Number:** 964472468900000  
**Property Description:** 99999 ROCKWOOD RD LAND ONLY  
**Total Amount Due through January 31, 2023: \$ 45.90**

If you have misplaced your original bill or forgotten to pay, please take time today to send your payment. Because these taxes are now delinquent, this account is now subject to collection actions, such as wage garnishment, bank attachment, or foreclosure, without further notice. You can avoid these actions by paying this bill, in full, immediately. If you have paid this bill, please disregard this notice. Please note, additional interest will be added on February 1, 2023.

If you are not able to pay the full amount of this bill immediately, please contact the tax office now to set up a structured payment plan at (828) 250-4910. Our office is open from 8:00 a.m. to 5:00 p.m., Monday thru Friday, and is located at 94 Coxe Avenue.

If you wish to pay online with a credit/debit card or electronic check, please access 'Pay Tax Bills Online' at [buncombecounty.org/tax](http://buncombecounty.org/tax).

If you wish to pay by credit/debit card using a touch-tone phone, call (1-877-690-3729), enter jurisdiction code 4301, and follow the instructions.

Sincerely,

Office of the Tax Collector

Detach this portion and mail with your payment

## **County of Buncombe, North Carolina Property Tax Notice/Final**

<b>BILL NUMBER</b>	<b>PIN</b>	<b>DATE BILL BECAME DELINQUENT</b>	<b>TOTAL AMOUNT DUE</b>
0000 <b>742127</b> -2022-2022-000000	964472468900000	<b>JANUARY 6, 2023</b>	<b>\$45.90</b>

To change your mailing address, please fill in your new address

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Make check payable to:

**BUNCOMBE COUNTY TAX COLLECTOR**

and mail to our office at:

A B WEXLER REVOCABLE TRUST  
22 PINEHURST CIR  
ARDEN NC 28704-3030

BUNCOMBE COUNTY TAX COLLECTOR  
PO BOX 3140  
ASHEVILLE NC 28802

0000004590620222022000000007421273

**Debt Setoff Notification**

If after 60 days of this notice the balance remains unpaid, as authorized by North Carolina General Statutes, Chapter 105A, the Setoff Debt Collection Act (the "Act"), Buncombe County intends to submit the below delinquent debt(s) to the North Carolina Department of Revenue. The Act allows for collection by applying the debt against any income tax refund in excess of \$50 that you may be entitled to receive. Additionally, you are further advised that in accordance with the Act, the North Carolina Department of Revenue will add a fee of \$20 to the obligations or bill numbers described below if they are submitted for setoff. Additionally, as authorized by North Carolina General Statute 18C-134, if applicable, the local agency intends to submit the debt stated below against certain lottery prizes to which you may become entitled.

This letter serves as your Second Notice, to avoid having your debt submitted to the North Carolina Department of Revenue for setoff; please pay the total debt immediately.

You have the right to contest the action by filing a written request for a hearing. Your written request for a hearing should contain your name, the bill number(s) listed below, and your current contact information. Your written request for hearing must be mailed (as evidenced by official USPS postmark) to the following address no later than 30 days from the date of this notice:

**Buncombe County Tax Collections  
PO Box 3140  
Asheville NC 28802**

If you properly submit a written request for a hearing, you will be contacted with your hearing date. Failure to request a hearing within the 30-day time limit will result in the County's request for setoff of the debt amount.



**County of Buncombe**  
**Tax Collections**  
**Physical Location**  
**94 Coxe Avenue**  
**Asheville, NC**

# County of Buncombe

**Jennifer Pike**  
**Tax Collector**

9158PDSO 5/11/22 K

RE: Notice of Debt to: Buncombe County Tax Collection

Intent to setoff debt against N.C. STATE TAX REFUND for:

Our records indicate that you owe the following past due amount of  
to: Buncombe County Tax Collection for:

As authorized by North Carolina General Statutes, Chapter 105A, The Setoff Debt Collection Act, Buncombe County Local Government intends to submit the above debt(s) to the North Carolina Department of Revenue for collection by applying the debt(s) against any income tax refund in excess of \$50.00 that you may be entitled to receive. Additionally, as authorized by North Carolina General Statute 18C-134, if applicable, the local agency intends to submit the above debt(s) against certain lottery prizes to which you may become entitled.

Additionally, you are further advised that in accordance with this Act, a local collection assistance fee of \$15.00 per debt will be added to the obligation or account(s) described above if submitted for setoff. You have the right to contest this action by filing a written request for a hearing with Buncombe County Tax Collection. Your request must be filed at the following address no later than 30 days from the date of this letter. Your request for a hearing may be filed within the specified time by delivering it to the Buncombe County Tax Collection Department or by delivering it for mailing with postage prepaid and properly addressed to the following address:

Buncombe County Tax Collection  
PO Box 3140  
Asheville, NC 28802-3140

Failure to request a hearing within the 30 day time limit will result in the setoff of the above debt(s), and the addition of the applicable local collection assistance fee. This is a very serious matter, should you have any questions please contact Buncombe County Tax Collection at (828) 250-4910.

Sincerely,

Office of the Tax Collector  
Buncombe County Tax Department





# County of Buncombe

**Tax Department**

**PO Box 3140**

**Asheville, NC 28802-3140**

**Telephone (828) 250-4910 Fax (828) 250-6188**

**Jennifer Pike**  
**Tax Collector**

9158PNOL 11/28/22 K perf 3"

Dear Taxpayer:

Each year the tax office attempts to contact new property owners. This letter was generated because a name change occurred in our records after January 1, 2022.

If you are the new owner and the closing attorney prorated the seller's share of the taxes to you, check the front page of your closing statement for a credit. A credit will indicate that you are responsible for the taxes. Payment should be made on or before January 5, 2023 to avoid interest. Please forward this statement to your mortgage company if they are responsible for payment from your escrow account.

You may choose one of several convenient ways to pay your taxes: by mail; in person at the tax office; pre-authorized draft from your bank account; online credit/debit card or electronic check; credit/debit card by phone call (1-877-690-3729) enter jurisdiction code 4301; payment dropboxes located at 35 Woodfin Street, on the driver's side of the driveway, and at 94 Coxe Avenue, at the entrance of the Tax Department.

Please call (828) 250-4910 for additional information or questions regarding this notice or visit our website to view and print tax bills and receipts at [buncombecounty.org/tax](http://buncombecounty.org/tax).

Office of the Tax Collector  
PO Box 3140  
Asheville, NC 28802-3140

Detach this portion and mail with your payment

**County of Buncombe, North Carolina Property Tax Notice/New Owner**

**PIN**

**TOTAL AMOUNT DUE**

To change your mailing address, please fill in your new address

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Make check payable to:

**BUNCOMBE COUNTY TAX COLLECTOR**

and mail to our office at:

BUNCOMBE COUNTY TAX COLLECTOR  
PO BOX 3140  
ASHEVILLE NC 28802-3140



**Contact information:**

Office Hours: 8:00 AM to 5:00 PM, Monday-Friday  
Inquiries related to your property tax notice:  
(828) 250-4910  
Inquiries related to the value of your vehicle:  
(828) 250-4920

**To pay using a credit/debit card or electronic check:**

**Online:** Go to [buncombecounty.org/tax](http://buncombecounty.org/tax) and follow the instructions.

**By phone:** Call 1-877-690-3729, when prompted enter jurisdiction code 4301. Please have your bill number available and enter information as prompted.

(Please note: A convenience fee will be charged for credit/debit transactions.)

**Other Payment Options:**

**By mail:** Detach and enclose the payment coupon in the envelope provided. Please include your bill number on your check and any additional correspondence.

**In person:** Buncombe County Tax Collections,  
94 Coxe Avenue, Asheville, NC.

**Drop box:** Drive-up drop box located in the driveway of 35 Woodfin Street, Asheville. Walk-up drop box located at the entrance of our office at 94 Coxe Avenue, Asheville. Both are available after hours.

**Online banking payment services:** When using your bank's electronic payment services please reference your current bill number and use the mailing address on the front of this notice to receive timely and proper credit.

**How is the tax amount due calculated?**

For this example the Vehicle Value equals \$5,000, was unregistered for 6 months, and is located within the City of Asheville.

**\$5,000** vehicle value ÷ **12** months = **\$416** vehicle value per month

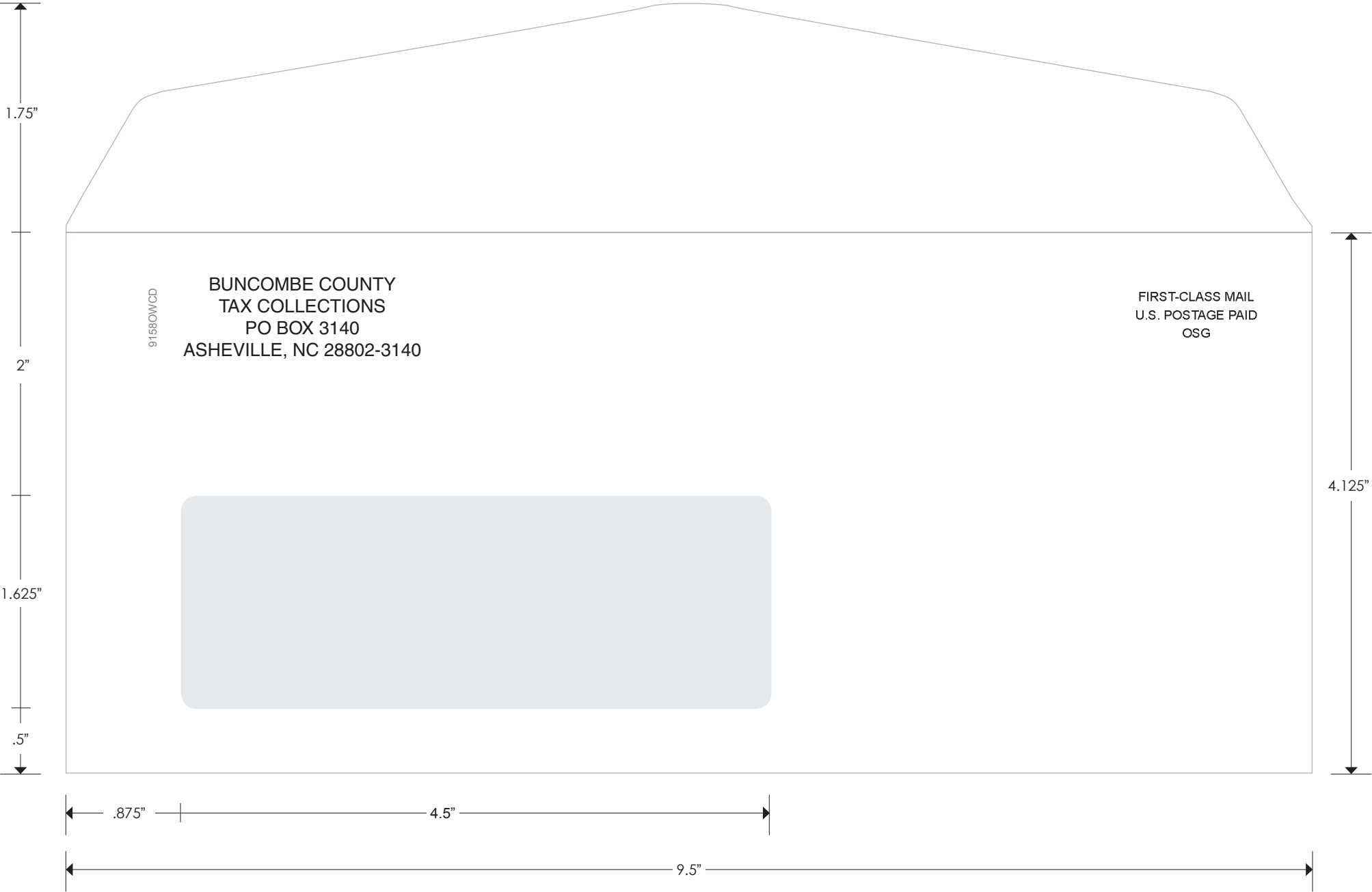
**\$416** (vehicle value per month) x **6** (unregistered months) = **\$2,500** unregistered taxable value

**\$2,500** (unregistered taxable value) x **0.00891** (tax rate for Buncombe County and City of Asheville) = **\$22.28** Tax Due

If a vehicle located within the City of Asheville or the Town of Black Mountain was unregistered for **fewer than 12 months** the **City Motor Vehicle Fee will not be assessed**.

If a vehicle located within the City of Asheville or the Town of Black Mountain was unregistered for **greater than 12 months** the **City Motor Vehicle Fee will be assessed**.

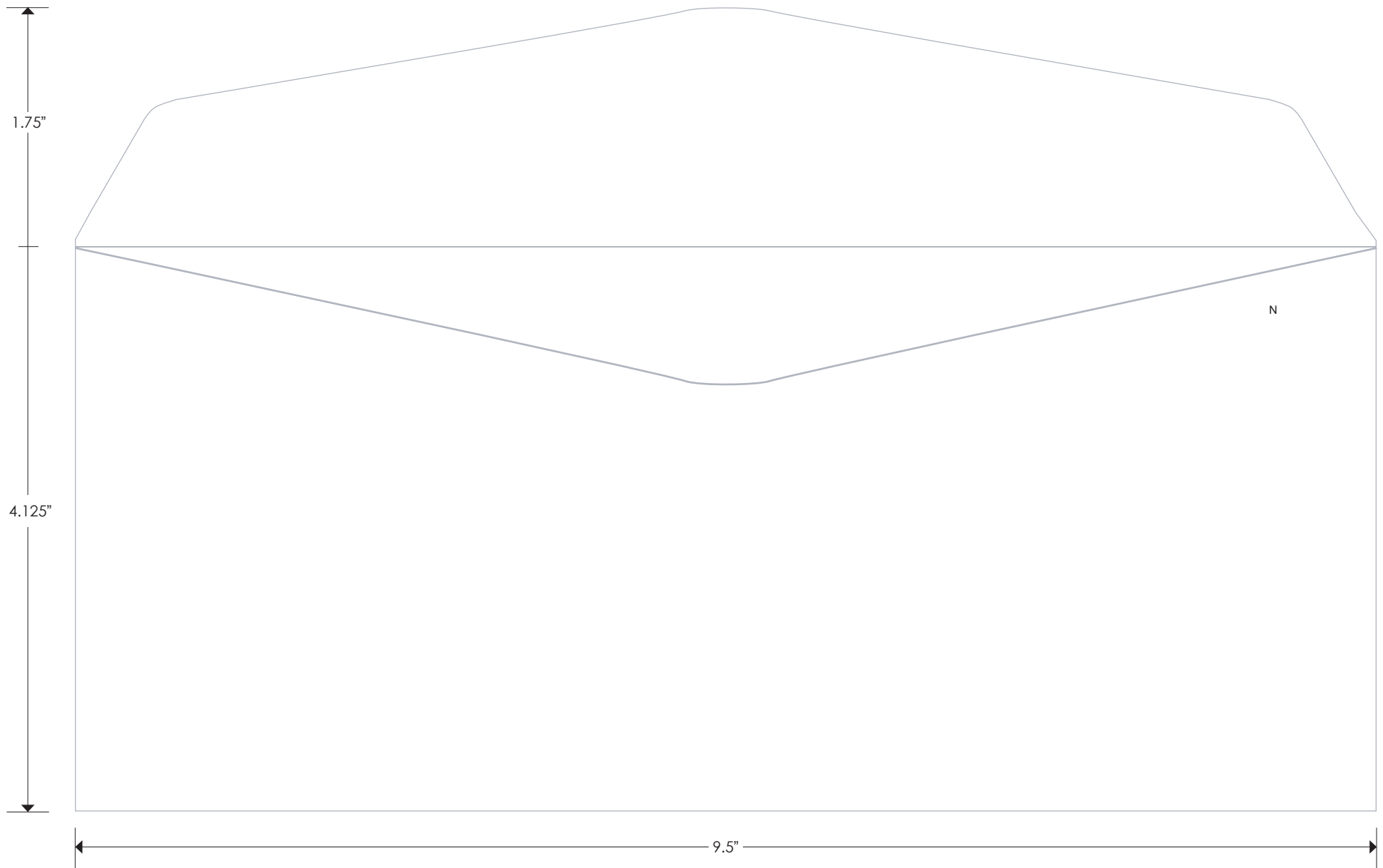
9158OWCD Buncombe County TAX COLLECTIONS



### **SPECIFICATIONS:**

**Production** - 24# white wove paper. Twin seam construction. Placement of window is CRITICAL! Window film should be of USPS-approved “low gloss” material. Flap as shown. Outside print is printed in BLACK. Form ID is printed on front left side 6 pt arial font, 70% black. Return address in Helvetica 10pt medium font. First Class OSG indicia in upper right corner.

**Packaging** - Bulk pack. Glue sample of envelope on end of carton for easy identification. DO NOT STACK SKIDS ON TRUCK!



*Product is for resale—no taxes should be added. FOB—SouthData, Mt. Airy, NC*

*All dimensions are critical. As a vendor for SouthData, you will have to meet a mechanical specification with a tolerance of  $\pm 1/32$ ", as well as, maintaining the color registration. Tolerances will be strictly enforced. Short shipments will not be accepted.*